



Please Send the Following Records:

- Official Transcript Cumulative File
 Unofficial Transcript Active or Inactive IEP/504 Plan

Current Grade Level: _____

Student Name: _____ Date of Birth: _____

Last Name First Name Middle Name

Please list last three schools attended (List the MOST recent first):

1. School Name: _____ Address: _____

School Phone: _____ School Fax: _____

2. School Name: _____ Address: _____

School Number: _____ School Fax: _____

3. School Name: _____ Address: _____

School Phone: _____ School Fax: _____

Date of Withdrawal from last school: _____

In accordance with the Family Education rights and Privacy Act of 1974 and California State Law, I hereby authorize the release to the school named below of all records. These records include, but are not limited to; scholastic achievement data (transcripts, report cards, grades and credits), standardized test data (including CAHSEE results) and medical records.

Parent/Guardian/Student Signature: _____ Date: _____

School contact information:
Evergreen Institute of Excellence
19500 Learning Way
Cottonwood, CA 96022
Attn: Dena Hagan
Phone: (530)377-7850
Fax: (530)347-7954



Withdrawal Understanding Agreement

I, _____, (*Parent/Guardian Printed Name*) understand that if my student does not complete the work or meet all of the elements of the academic agreement, my student will be asked to leave Evergreen Institute of Excellence.

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____

I understand that if my student withdraws from Evergreen Institute of Excellence, they *may not* be allowed to return to the school for one semester.

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____

For Office Use Only

This section completed by Administrative Assistant and/or Counseling/Advising Personnel

(Enrollment Packet reviewed by the following staff member(s) (print): _____

EIE Entry START Date: _____ Grade Level: _____

Assigned Supervising Teacher: _____ Prior Enrollment in an Evergreen School: (Circle) Yes No

Comments: _____ From: _____ To: _____