



Dear Valued Partner:

Due to changes in existing Educational Code, we are now required to verify your businesses' interaction with our pupils and agreement to complete criminal background checks. Please initial the appropriate statement and return it to: dhagan@evergreenusd.org or mail it to: EIE 19500 Learning Way, Cottonwood, CA 96022 prior to sending your first invoice.

Without this statement on file, with your original Independent Contractor packet, we will not be able to pay you for services.

_____ All employees who interact with pupils, not under immediate supervision and control of the pupil's parent/guardian or school employee, have a criminal background check completed. Any changes or subsequent arrests will be reported to Evergreen Institute of Excellence.

_____ This business is a sole proprietorship who has direct contact with pupils not under immediate supervision and control of the pupil's parent/guardian or school employee and criminal background checks must be provided by the school.

_____ This business does not operate without the pupils being in the immediate supervision and control of the pupil's parent/guardian or school employee and does not require criminal background checks.

_____ Please remove this business from your vendor list.

Business Name

Business Phone

Name of Person Completing Form (print)

Name of Person Completing Form (sign)

Date